This PDF will walk you through the University and Faculty Senate agenda for the November 5 meeting.
The current agenda is always linked from the Senate homepage. Senators are welcome to print a copy before the meeting, otherwise there will be paper copies provided in the Twin Cities.
The President serves as chair of the University and Faculty Senates, so he will call your attention to be seated at or just before 2:30 pm. He will welcome senators to the meeting and then cycle through each campus connected via ITV. He will then turn to the agenda and start through the items.

Item 1 is a tribute to deceased members of the University community. This list is compiled for each Senate meeting and includes faculty, staff, and students. The President will ask all senators to stand and then he will read each name. Following the final name, he will ask for a moment of silence. He will then ask senators to be seated.

As there has not been a Senate meeting since April 2015, the list at the fall meeting can be long.
Item 2 is the Senate Consultative Committee report. The President will ask the Senate Consultative Committee Chair, Professor Colin Campbell, to move to a microphone and provide a report on what the committee has been doing and any upcoming items.
Item 3, approval of the May Senate minutes, is then the next item. The President will simply ask for a vote, requesting that all those in favor signal by saying ‘aye’, those opposed ‘nay’ and any abstentions.

Most items in the Senate do not require a counted vote, and therefore a simple voice vote is done first. If the President determines that the voice vote is close, he will ask senators to raise their voting cards when he asks for those in favor, opposed, and abstaining.
Next on the agenda is Item 4 which is senator responsibilities. The President will ask the Senate Consultative Committee Chair, Professor Colin Campbell, to take a few minutes to discuss this list, highlighting issues that he feels are important.
Following that is Motion A, which is a way to package non-controversial or similar action items together on an agenda so that only one vote is required. For this meeting, Motion A consists of Item 5, approval of Bylaw amendments, and Item 6, approval of Rules amendments. These actions can be done separately, at the request of any senators. As Motion A states, Bylaw amendments require a majority of all voting members to be approved, therefore it requires a counted vote. To do this, the President will ask those in favor to raise their voting cards, which are distributed when senators sign in. After these votes are counted, the President will ask those opposed to raise their cards to be counted, and finally ask for any abstentions. The final vote count will then be reported.
Item 7 is the main item on the agenda – a discussion of amendments to the Administrative Policy on Individual Conflicts of Interest. This will be an opportunity for senators to ask questions and make comments on the proposed changes.
Following are Items 8 and 9, which is a time for the President to provide a report and to answer questions proposed in advance or from the floor.
Item 10, Old Business, is any items that were not dealt with at the previous meetings. As this is almost never the case, there is unlikely to be any old business. Then Item 11 is New Business. This is a chance for a committee or senator to introduce an item that was not proposed in enough time to make the printed agenda. To consider an item of new business, a two-thirds majority of those present must vote in favor, otherwise it is automatically referred to a committee. If the vote is positive, then the business will be dealt with by the Senate.

The last item for the University Senate is adjournment. The President will excuse student and staff senators, but ask faculty to remain for the rest of the meeting. A short break will be taken to allow University senators to leave.
The President will then resume the Faculty Senate meeting and its format parallels that of the University Senate. First will be administrative actions and policy amendments for information.
Motion B – a consent agenda which includes a counted vote – is the next item on the agenda.
The final items are a report from the Faculty Consultative Committee Chair Professor Colin Campbell, a report from the Faculty Legislative Liaisons, and a report from Provost Hanson and an opportunity to ask her questions.

Typically there would be discussion items on the agenda for the Faculty Senate, but as no items are ready from committees, there are no items of this type included on this agenda.

The last items are old business and new business for the Faculty Senate, which are handled the same as for the University Senate, and then adjournment of the Senate meeting.

At this point the meeting is concluded and all senators leave.