GUIDELINES AND TIMELINE FOR SUBMITTING COMPETITION AND TRAVEL SCHEDULES TO THE FACULTY ACADEMIC OVERSIGHT COMMITTEE ON INTERCOLLEGIATE ATHLETICS (FAOCIA)

1. Proposed competition, travel schedules and proposed schedule changes are to be submitted by the athletics director or designee to the chair of the FAOCIA.

2. Fall/winter semester schedules (other than basketball) to be approved by the Committee by April 1 (for the next year). By early September for basketball as the Big Ten portion of the schedule typically is not available until August.

   Spring semester schedules to be approved by June 1 (for the next year).

3. The Committee will approve a schedule if it meets the policy provisions. (See Policy on Scheduling). Any scheduling changes that occur during a semester must be submitted to the chair of the FAOCIA with an explanation of why the schedule needed to be changed.

4. Athletic events, including travel, may not be scheduled from the beginning of Study Day to the end of Finals Week. Requests for exceptions may be presented to the Senate Committee on Educational Policy (SCEP) by the athletic director/designee. Athletic events that are part of logical progression to a Conference or NCAA championship are excluded from this prohibition (see Policy on Scheduling).

5. An academic plan is required for any travel causing a student-athlete to be away from campus more than two-class day absences per week including post season competition. The academic plan shall be submitted in advance by the director of the MAC to the chair of the FAOCIA. The academic plan requires the approval of the FAOCIA chair.

6. The athletics director/designee shall provide the FAOCIA with a final report on the actual class days missed within no more than 30 days of the end of the last sport season of that semester.

7. The director of MAC will provide the FAOCIA with a final report on the actual number of evening classes missed because of approved travel for each sport at the end of each semester.

Approved by the FAOCIA, SCEP and the Assembly Steering Committee, Spring 2003
Approved by FAOCIA and the Faculty Consultative Committee, Spring 2012