FAOCIA POLICY ON SCHEDULING

Policies having to do with the scheduling of events and practices are province of the Faculty Academic Oversight Committee (FAOCIA) as they directly relate to the academic performance of student athletes.

The following policies and procedures will pertain*:

I. Athletic Events
   A. The schedule of athletic events would include no more than nine class days away from campus, including travel, per student, Monday–Friday during any semester. (See section IV.B)
   B. During the first week of each semester student-athletes may not miss the first class meeting of any course for athletic events, including travel, unless the student-athletes verify to their academic counselor (at the McNamara Academic Center, hereafter MAC) that they have obtained prior approval for their intended absence from the faculty member or instructor. Because the first week of each semester is preceded by a vacation period, it is necessary for the student-athlete to submit to the faculty member or instructor, a written request to hold a place in that class if absence is anticipated.

The Statement of Policy on Makeup Work for Legitimate Absences: The University recognizes the desirability of student participation in various approved non-curricular activities that conflict at times with class attendance. It endorses a policy of reasonable accommodations as described in the policy on Makeup Work for Legitimate Absences. This policy can be found at: http://policy.umn.edu/Policies/Education/Education/MAKEUPWORK.html.

C. Home athletic events may not be scheduled before noon on any class day during the regular academic year.

D. Athletic events, including related travel, may not be scheduled from the beginning of Study Day to the end of Finals Week. Requests for exceptions to this policy must be presented to the FAOCIA before being submitted to the Senate Committee on Educational Policy (SCEP) by the athletic director/designee. Athletic events that are part of the in-season conference schedule or to normal progression to a Conference or NCAA championship are excluded from this prohibition (e.g., baseball may play in-season Big Ten Conference games during finals week).

E. In those instances where post-season competitive events occur during Study Day or Finals Week (either of Day School or of Extension Classes), the Senate Committee
on Educational Policy will consider them approved (that is, without requiring explicit action on the part of the Committee) subject to the following conditions:

E1. The event is in normal progression to conference, regional, or national championship competition. Participation in Big Ten or WCHA contests shall be deemed normal progression if all teams in that league are eligible to participate in that contest. Class days missed for such events will not be counted toward the regular season permitted maximum; and

E2. The coach or other staff member in the athletic program can demonstrate to the Director of the McNamara Academic Center for Student Athletes that satisfactory alternative academic arrangements have been made; and

E3. The event is conducted under the aegis of the NCAA or the appropriate sport governing body if it is not the NCAA.

F. Any other post-season competition, such as bowl games or invitational events requires the specific approval of the FAOCIA. However, when these events fall during Study Days or Finals Week, specific approval of SCEP is required before participation may occur.

G. All competition by varsity teams, or student-athletes on those teams, which is sanctioned or supported financially or otherwise materially by the University, must be approved in advance by FAOCIA in the same manner it approves regular schedules. Such approval includes those instances where competition involves teams or individuals not formally affiliated with the University, and it includes any competition that may occur at times other than during the normal academic year. On those occasions when the Committee will not meet before the proposed competition is to occur, the Chair of the FAOCIA or designee shall poll FAOCIA members [by telephone or e-mail], seeking authority to approve or disapprove University representation in the event.

H. University-sponsored athletic events (if not previously approved) held during Summer Session must have prior approval of a faculty athletic representative.

I. All intra-squad events, including practice that take place outside of the Twin Cities metro area must be approved in advance by FAOCIA. ("Twin Cities metro" is interpreted to include Target Field, Excel Energy Center, and the Vikings Stadium)

J. By state law (Minnesota Statutes 1982, Sect. 202A.19), no event may be scheduled by the University that would take place after 6:00 p.m. on the day of a major political party precinct caucus, unless permission has been granted by the Board of Regents.

*Procedures for obtaining exceptions to policies are found in Section IV.*
K. It is the responsibility of the student-athlete and academic advisors to avoid scheduling classes that regularly conflict with scheduled events. It is the responsibility of the academic advisors to monitor courses meeting once per week as well as evening class time missed, due to approved travel.

K.1. Missed class time for athletic events scheduled away from campus is counted as follows for days on which classes are scheduled Monday through Friday:

<table>
<thead>
<tr>
<th>Scheduled time of departure from campus</th>
<th>Class Days Missed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 12:00 noon</td>
<td>1 day</td>
</tr>
<tr>
<td>After 12:00 noon - 2:00 p.m.</td>
<td>1/4 day</td>
</tr>
<tr>
<td>After 2:00 p.m.</td>
<td>0 days</td>
</tr>
</tbody>
</table>

b. Scheduled time of return to campus

<table>
<thead>
<tr>
<th>Scheduled time of return to campus</th>
<th>Missed class time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before 8:00 A.M.</td>
<td>0</td>
</tr>
<tr>
<td>After 8:00 A.M.</td>
<td>3/4 day</td>
</tr>
</tbody>
</table>

K2. Missed class time for home events is counted as above.

II. Practice

A. First year and transfer student-athletes must be excused from practice to attend the academic components of University and college orientation programs.

B. Student-athletes must be excused from all practices to attend scheduled classes, except on travel days (as permitted by NCAA rules). In such cases, missed class days shall be counted from the beginning of practice rather than from departure from campus as in k.1.

C. Regular or scheduled practice should not take place on Study Day. Student-athletes' examination schedules must be considered when scheduling practice during finals week.

III. Reporting

Go to: [http://policy.umn.edu/Policies/Education/Education/ATHLETICSTUDY.html](http://policy.umn.edu/Policies/Education/Education/ATHLETICSTUDY.html)

IV. Schedule Approval Process and Exceptions

A. Proposed competition and travel schedules events and proposed schedule changes shall be submitted by the Athletics Director or designee to the chair of the FAOCIA. The committee will approve a schedule if it meets the policy provisions.
If the schedule does not meet policy provisions, the schedule will be brought to the next meeting of FAOCIA, which will determine whether or not to make an exception. Schedules of athletic events will be considered approved following the next regularly scheduled FAOCIA meeting unless they violate the criteria herein stated.

B. An academic plan is required for any travel causing a student-athlete to be away from campus for more than nine missed class days per semester. Coaches in collaboration with the student-athlete and the academic counselor shall regularly make academic plans for their team members while on extended trips. An academic plan includes the travel dates and provisions for the student-athlete to complete assignments, projects, and examinations during travel. The academic plan shall be submitted in advance to the FAOCIA for approval. (See section I.A.)

C. If a team or individual team member misses more than nine class days during any semester without prior approval, the Athletics Director or designee must report back to the FAOCIA, with proposed consequences where deemed appropriate. The expectation is that the excess time will be subtracted from the permitted nine days during the corresponding semester of the next academic year. Additional consequences may also be imposed.

Revised May 2001
Revised Fall 2002
Approved by SCEP and Assembly Steering Committee, May 2003
Reviewed and approved by FAOCIA and the Faculty Consultative Committee, Spring 2011
Reviewed and approved by FAOCIA and the Faculty Consultative Committee, Spring 2012