



UNIVERSITY OF MINNESOTA BOARD OF REGENTS POLICY

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Board Operations

BOARD POLICY DEVELOPMENT

Adopted: March 8, 1991

Amended: May 12, 1995; October 8, 2004; March 13, 2009

Supersedes: (see end of policy)

BOARD POLICY DEVELOPMENT

This policy defines policies of the Board of Regents (Board), distinguishes them from other University of Minnesota (University) policies, and describes the process through which Board policies are developed and adopted.

SECTION I. POLICY TYPES.

Subd. 1. Board Policies. Board policies generally deal with the University as a whole, establishing fundamental principles as a basis and guide for later action. Board policies are intended to be enduring rather than responses to a particular issue. Procedures are occasionally part of Board policies when such procedures bring clarity to the nature of the principle. More often, procedures are developed and refined administratively.

Board policies are specifically identified as such when considered and adopted by the Board. Substantive amendments to Board policies also must be adopted by the Board.

Subd 2. Other University Policies. Other University policies are needed to administer the University and its various units in accordance with state and federal legislation, reasonable administrative practice, and Board policy. While these policies may contain basic principles, they generally include procedures for managing the institution. The scope of other University policies varies. Generally, other University policies are developed, approved, implemented, and modified according to administrative policy.

When unusual circumstances suggest the advisability of Board approval of other University policies, changes to such policies also shall be submitted to the Board for action. University policies that have been reviewed and acted upon by the Board are noted in Board minutes.

SECTION II. CONFLICTS WITH OTHER UNIVERSITY POLICIES.

If other University policies conflict with Board policy, Board policy takes precedence.

SECTION III. CORRECTIONS.

Occasionally, minor corrections of Board policies are required if, for example, administrative titles or customary language usages change. When the substance of a



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policy is not altered, the executive director/secretary of the Board is authorized to make appropriate corrections after review by the Board chair.

SECTION IV. FORMAT.

Policies presented to the Board for consideration and adoption as Board policy shall include the following:

- (1) principles to guide subsequent action at the University;
- (2) text written in declarative statements; and
- (3) a distinctive format and page design (to be determined by the Board Office) that includes a history of the policy and any amendments.

SECTION V. REVIEW.

The Office of the General Counsel shall review all policies for consistent form and legality prior to adoption or amendment by the Board.

SUPERSEDES: Regents' Policies Statement dated February 8, 1974; and Authority to Correct Policies dated July 8, 1983.