

BOARD OF REGENTS CALENDAR

ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Annual Capital Budget	Board	Review/action (two months)	Two-month process; review in May and action the following meeting
Six-Year Capital Plan	Board	Review/action	Annual; two-month process; review in March and action the following meeting
Gifts	Board	BOR Consent Report (one month)	BOR Policy: <i>University Foundations</i>
Legislative Funding Request	Board	Review/action (two months)	Two-month process on a timeline consistent with deadlines for submission set by the state; requests are consistent with the University's fundamental planning documents
Operating Budget	Board	Review/action (two months)	Annual; two-month process in spring
Report of the All-University Honors Committee	Board	BOR Consent Report (one month)	
Summary of expenditures	Board	BOR Consent Report (one month)	Quarterly summary of expenditures for the Office of the President, the Office of the Board of Regents, and Eastcliff
University Plan, Performance & Accountability Report	Board	Review/action (two months)	Annual; September
Appointment or removal of Director of Audits	Audit		BOR Policy: <i>Reservation and Delegation of Authority</i>
Annual Audit Plans	Audit	Review/action (one month)	BOR Policy: <i>Audit Committee Charter</i>

NOTE: Presentation dates are subject to change

ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Audit Charter amendments	Audit	Review/action (one month)	BOR Policy: <i>Audit Committee Charter</i>
Engagement, related fees, and all audit and non-audit services of public accountant	Audit	Review/action (one month)	BOR Policy: <i>Audit Committee Charter</i>
Engagement of external audit firms	Audit	Review/action (one month)	BOR Policy: <i>Audit Committee Charter</i>
Material revisions to internal audit plans or budget	Audit	Review/action (one month)	BOR Policy: <i>Audit Committee Charter</i>
Approval of academic program changes; new programs; program name changes; or program discontinuations	Educational Planning & Policy	Consent Report	BOR Policy: <i>Board Operations and Agenda Guidelines</i>
Reciprocity Agreements	Educational Planning & Policy	Consent Report	BOR Policy: <i>Board Operations and Agenda Guidelines</i>
Tuition policy	Educational Planning & Policy	Review/Action (two months)	BOR Policy: <i>Board Operations and Agenda Guidelines</i>
Tuition and fees	Educational Planning & Policy		EPP authorized but often handled through BOR approval of Annual Operating Budget
Support for commercialization of technology to non-University entities	Educational Planning & Policy	Consent Report	BOR Policy: <i>Board Operations and Agenda Guidelines</i>
Campus master and district/precinct plans and amendments	Facilities	Review/action (two months)	BOR Policy: <i>Reservation and Delegation of Authority</i>
Capital budget amendments for approved projects	Facilities	Review/action (two months)	With a value greater than \$500,000
Capital budget amendments for new projects	Facilities	Review/action (two months)	With a value greater than \$500,000
Eminent Domain	Facilities	Review/action (two months)	BOR Policy: <i>Eminent Domain</i>

NOTE: Presentation dates are subject to change

ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Lease agreements for real property, easements, and other interests in real property	Facilities	Consent Report	With an initial term amount to be paid to or by the University between \$250,000 and \$500,000
Lease agreements for real property, easements, and other interests in real property	Facilities	Review/action (two months)	With an initial term amount to be paid to or by the University greater than \$500,000
Sale or purchase of real property	Facilities	Consent Report	Between 10 and 40 acres, or with a value between \$250,000 and \$500,000
Sale or purchase of real property	Facilities	Review/action (two months)	Larger than 40 acres, or with a value greater than \$500,000
Schematic plans	Facilities	Review/action (one month)	Prior to inclusion in the annual capital budget, interior renovations having a value greater than \$5,000,000; projects with a value greater than \$2,000,000 that have an exterior visual impact; and projects that vary from adopted campus master plans or that have a significant visual impact
Appointments to boards and advisory committees	Faculty, Staff & Student Affairs	Consent Report	BOR Policy: <i>Appointments to Organizations and Boards</i>

NOTE: Presentation dates are subject to change

ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Approval of initial appointments of those serving as senior vice president for academic affairs and provost, senior vice president for health sciences, senior vice president for system academic administration, chancellor, vice president, provost, general counsel, librarian, director of audits, dean, and athletic director, Twin Cities Campus	Faculty, Staff & Student Affairs	Consent Report	BOR Policy: <i>Reservation and Delegation of Authority</i>
Changes to Civil Service rules	Faculty, Staff & Student Affairs	Consent Report	BOR Policy: <i>Board Operations and Agenda Guidelines</i>
Changes to the University Senate Constitution	Faculty, Staff & Student Affairs	Consent Report	BOR Policy: <i>Board Operations and Agenda Guidelines</i>
Continuous Appointments	Faculty, Staff & Student Affairs	Review/Action (one month)	May; BOR Policy: <i>Board Operations and Agenda Guidelines</i>
Negotiated labor agreements	Faculty, Staff & Student Affairs	Review/action (one month)	Negotiating parameters are reviewed with the Board chair
Recommendations on Promotion and Tenure	Faculty, Staff & Student Affairs	Review/action (one month)	April; BOR Policy: <i>Faculty Tenure</i>
Changes to the approved central reserves budget greater than \$250,000	Finance & Operations	Consent Report	BOR Policy: <i>Central Reserves Fund</i>
Modification to the central reserves budget	Finance & Operations	Consent Report	BOR Policy: <i>Central Reserves Fund</i>
Expenditures from the general contingency fund greater than \$250,000	Finance & Operations	Consent Report	BOR Policy: <i>Central Reserves Fund</i>
Contracts for goods and services greater than \$250,000	Finance & Operations	Consent Report	BOR Policy: <i>Purchasing</i>

NOTE: Presentation dates are subject to change

ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Debt issuance	Finance & Operations	Review/action (one month)	BOR Policy: <i>Debt Transactions</i>
Hiring of investment managers	Finance & Operations	Consent Report	BOR Policy: <i>Investment Transactions</i>
Annual Asset Management Report	Board	Receive and file	October; presentation of investment performance, measured against comparable industry standards
Annual Capital Financing & Debt Management Report	Board	Receive and file	October; report on amount and status of University debt; BOR Policy: <i>Debt Transactions</i>
Annual Financial Report	Board	Discussion	December; includes the University's audited financial statements, along with a narrative discussion of trends that measure progress in achieving University goals
Annual Review of Board of Regents Calendar	Board	Discussion	March
Annual Review of Board of Regents Policy: <i>Code of Ethics</i>	Board	Discussion	June; BOR Policy: <i>Code of Ethics</i>
Annual Review of President's Delegations	Board	Receive and file	May report of significant changes; BOR Policy: <i>Reservation and Delegation of Authority</i>

NOTE: Presentation dates are subject to change

NON-ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Civil Service Committee Report	Board	Receive and file	July
Conformance with Campus Master Plans Report	Board	Receive and file	Annual per Board resolution adopted September 6, 1996
Council of Academic Professionals and Administrators Report	Board	Receive and file	July
Eastcliff Report	Board	Receive and file	Annual; Fall
Faculty Consultative Committee Report	Board		Three times a year (February, June, September)
Grants and Contract Activity Review	Board	Receive and file	Quarterly
Report on Legal Matters	Board	Receive and file	September annual report to Board; February semi-annual report to Litigation Review Committee; BOR Policy: <i>Attorneys and Related Services</i>
Report on the Status of the University's Research	Board	Discussion	Annual; December
Student Representatives to the Board of Regents Report	Board	Discussion	BOR Policy: <i>Student Representatives to the Board</i> ; reports are usually given twice a year with the approval of the Executive Director
President's Minority Advisory Committee Report	Board	Receive and file	BOR Policy: <i>American Indian Advisory Boards</i>
University of Minnesota Alumni Association Report	Board	Discussion	Annual
Report of the University Foundations	Board	Discussion	Annual

NOTE: Presentation dates are subject to change

NON-ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Annual Compliance Audit of Federal Award Programs	Audit	Discussion	Required by Federal government; typically consists of a review of the A-133 audits, which measure compliance with federal laws and regulations applicable to federal financial assistance received by the University
Annual Financial Statement	Audit	Discussion	Review format of wording prior to issuance; Board of Regents Policy: <i>Audit Committee Charter</i>
Independent public accountant annual audit	Audit	Discussion	November
Internal Audit Update	Audit	Discussion	Periodic update includes responses to previous requests regarding audit issues, an update on the implementation of audit recommendations, and reports of other matters relevant to University audit functions
Management Letter	Audit	Discussion	February
Review of Public Accountant	Audit	Discussion	Annual; BOR Policy: <i>Audit Committee Charter</i>
Semi-annual Controller's Report	Audit	Discussion	Report on the University's financial management systems
Reports of strategic plans of academic units	Educational Planning & Policy	Discussion	Focuses on ties to <i>University Plan, Performance & Accountability Report</i> , program directions, personnel policy issues, financial policy issues, areas of concern, and notable achievements
Program reviews	Educational Planning & Policy	Discussion	
Academic Program Additions & Discontinuations Report	Educational Planning & Policy	Discussion/ Information	Annual; September

NOTE: Presentation dates are subject to change

NON-ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Capital Planning and Project Management Report	Facilities	Discussion/ Information	Semi-annual; project status report and budget overview for projects in the capital budget
Design Guidelines	Facilities	Discussion	Design guidelines are presented for discussion when a project design represents an exception to adopted campus master/district/precinct plans
Final Review of Capital Projects	Facilities	Discussion	Approved Capital Projects with value greater than \$5,000,000 prior to the award of construction contracts; in months with no committee meeting, review by Board & committee chairs as long as within scope of plan and budget
Uses of Real Estate Acquisition Account	Facilities	Information	Uses of account for purposes other than the purchase of real estate must be reported to Board (Discussed in September 2003)
Administrative policies related to academic professional and administrative staff	Faculty, Staff & Student Affairs	Information	
Faculty and Staff Diversity Report	Faculty, Staff & Student Affairs	Discussion/ Information	Annual; Spring
Faculty Compensation Comparisons and Analysis	Faculty, Staff & Student Affairs	Discussion	March or April
Intercollegiate Athletics Report	Faculty, Staff & Student Affairs	Discussion/ Information; Agenda item on alternating years	May or June; may include reports on academic progress, coordinate campuses, or other intercollegiate athletics issues

NOTE: Presentation dates are subject to change

NON-ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Staff Compensation Comparisons and Analysis	Faculty, Staff & Student Affairs	Discussion	April or May
Student Diversity Report	Faculty, Staff & Student Affairs	Discussion/ Information	Annual
Asset Management Report	Finance & Operations	Discussion	Quarterly; investment performance measured against comparable industry standards
Budget Update: Overview of Current Fiscal Year	Finance & Operations	Discussion	Semi-annual; overview of current fiscal year's operating budget compared to actual spending activity for current period
Central Reserves Fund Report	Finance & Operations	Discussion	Annual; update on status of Central Reserves Fund; BOR Policy: <i>Central Reserves Fund</i>
Debt Management Advisory Committee Update	Finance & Operations	Information	2-4 times per year; update on Debt Management Advisory Committee activities
Capital Financing & Debt Management Report	Finance & Operations	Discussion	Annual; update on amount and status of University debt; BOR Policy: <i>Debt Transactions</i>
Economic Development Report	Finance & Operations	Information	Annual; BOR Policy: <i>Targeted Business, Urban Community Economic Development, and Small Business Programs</i>
Exceptions to BOR Policy: <i>Purchasing</i>	Finance & Operations	Information	BOR Policy: <i>Purchasing</i>
Expenditures from the general contingency fund less than \$250,000	Finance & Operations	Information	BOR Policy: <i>Central Reserves Fund</i>

NOTE: Presentation dates are subject to change

NON-ACTION ITEM	BOARD/ COMMITTEE	MANNER OF PRESENTATION	NOTES
Insurance and Risk Management Report	Finance & Operations	Information	Annual; current insurance costs and average claims in various categories; review of annual insurance costs and claims for the past five years; and discussion of steps being taken to reduce risk exposure
Investment Advisory Committee Update	Finance & Operations	Information	Quarterly; update on Investment Advisory Committee activities
Investment Consultants Report	Finance & Operations	Discussion	University's investment results and allocations, with comparisons to peer institutions
Investment Managers Report	Finance & Operations	Discussion	Investment managers review of recent performance, rationale for investment decisions, and financial market trends
Management Report	Finance & Operations	Discussion	Semi-annual; includes an all-funds balance sheet, information on accounts receivables, a statement of changes in fund balance, and budget status by campus, college, and vice presidential unit
Purchasing Report	Finance & Operations	Discussion	Quarterly; BOR Policy: <i>Purchasing</i> ; includes violations of BOR Policy: <i>Purchasing</i>
Financial Oversight: Key Indicators	Finance & Operations	Information	Quarterly

NOTE: Presentation dates are subject to change

RECOGNITIONS	SCHEDULE
Distinguished McKnight University Professor Award Recipients	May
Faculty Consultative Committee Chair	June; outgoing
John Tate Award for Excellence in Undergraduate Advising Recipients	May
McKnight Presidential Endowed Chair	Scheduled as needed
McKnight Presidential Leadership Chair	Scheduled as needed
McKnight Presidential Fellows	Scheduled as needed
McKnight Land-Grant Professors	March
Morse Alumni Award Recipients	May
Outstanding Contributors to Postbaccalaureate, Graduate and Professional Education Award Recipients	May
Outstanding Community Service Award Recipients	May
President's Award for Outstanding Service Recipients	May
Professional and Academic Staff Award Recipients	June
Regents Professors	Scheduled as needed
Student Representatives to the Board of Regents	Spring; for student representatives completing their terms
National/Big Ten Athletic Champions	Scheduled as needed
National scholarship recipients	Scheduled as needed; e.g. Marshall, Rhodes, Truman, etc.
INTRODUCTIONS	
Civil Service Committee leadership	July
Council of Academic Professionals and Administrators leadership	July
Newly appointed deans, vice presidents, and the University Librarian	Scheduled as needed after appointment

NOTE: Presentation dates are subject to change