

VENDOR CONTRACT

2009-10 Parking Newsletter

An Annual Update on your U of M Parking Contract.

PTS is a self-supporting department. Your contract parking fees go directly to the operation of University parking facilities including daily maintenance; annual structural inspection and repairs; and state-of-the-art safety features including security cameras, panic alarms and optimal lighting.

Gopher Football & Its Impact on U

Here are some key points for you to be aware of:

- Avoid coming to campus on gameday Saturdays, if at all possible.
- If you need to service equipment or perform scheduled maintenance/repairs on a gameday Saturday, you are **REQUIRED** to contact us in advance by the Monday prior to the Saturday game (for example: before Sept. 7 for the Sept. 12 game). Please e-mail sundso25@umn.edu with the following details:
 - vehicle make/model with license number
 - building location
 - arrival and departure time
 - department requesting the service (no guarantee of specific space availability)
- If you have a day-of-emergency, please contact PTS as soon as possible at 612-626-PARK.

2009 Home Football Games (7 Saturdays):

- September 12 vs Air Force @ 6 p.m.
- September 19 vs California @ 11 a.m.
- October 3 vs Wisconsin @ TBD
- October 10 vs Purdue @ 11 a.m.
- October 31 vs Michigan State @ 7 p.m.
- November 7 vs Illinois @ TBD
- November 14 vs South Dakota State @ TBD

2009-10 Vendor Contract Rates

Effective October 1. No increase from last year.

Lots	\$65.50/month
Ramps	\$97.25/month
Daily Vendor Permit:	\$6

Parking Locations

For your convenience, enclosed is a Vendor Contract parking map. Some parking stalls on campus are designated for both Official Vehicles and Vendors (Combo spaces) while some stalls are for Vendors only. Stalls are signed accordingly.

3-Hour Limit

Parking is strictly limited to three hours in Vendor and Combo spaces. If the time limit is exceeded, the parker is subject to a citation.

Hangtag Permits

Your new parking hangtag permit is enclosed. Please begin using it immediately by displaying the printed side facing the windshield. Hangtags may be transferred to any vehicle you park at the university. Minnesota State law requires you to remove your

hangtag while driving. Hangtags are valid through September 30, 2010.

Vendor hangtags are valid only in designated vendor areas or combo spaces and are not valid in contract facilities. Each company receives only one hangtag per contract.

If you forget your hangtag, you will need to park in a public facility and pay the fee.

Because hangtags cannot be electronically managed, there are specific measures for lost, stolen or damaged hangtags. If a hangtag is stolen, a new one will be issued at no charge with a police report. If your hangtag is damaged, turn it into our office and we will issue a replacement hangtag at a prorated charge for the remainder of the year.

Should you lose your hangtag, a new contract needs to be purchased. You will continue to pay the monthly fee on the lost hangtag through the expiration date. Misuse of your hangtag will result in the loss of your contract privileges.

Locations

Parking is available to vendors on a space available basis in three locations: Lot S106 on Upper Buford Circle on the St. Paul campus; Lot C98 on the top level of the West Bank Office Building Ramp; and Lot 33 near the stadium on East Bank campus.

Pull a ticket when you enter but continue to display your vendor hangtag while parked. Upon exiting, write the company name, vendor hangtag number and your name and phone number on the back of your ticket and give it to the attendant.

An additional charge is incurred at the posted rates if you park for more than three hours.

Keycard Access

Vendors that purchase a ramp contract have access 24/7 in any of the following facilities:

- 4th Street Ramp
- 19th Avenue Ramp
- 21st Avenue Ramp
- Gortner Avenue Ramp
- Oak Street Ramp
- Washington Avenue Ramp
- West Bank Office Building Ramp lower levels

This contract is NOT valid on football gameday Saturdays (see other side for specific dates).

Should you forget your keycard, you will be responsible for finding alternate parking and paying the facility fee.

If your keycard is lost, stolen or damaged, come to the PTS office for a replacement. The charge for a replacement keycard is \$12. Misuse of your keycard will result in the loss of your contract privileges.

Vendor Parking in the Fairview Hospital Ramp

If you have a vendor parking permit, you can park in the hospital ramp. The hospital ramp is located on Delaware Street SE between Harvard and Walnut Streets. When you pull into the ramp, pull a ticket. Upon exiting, write your vendor permit number and

company name on the ticket and give it to the attendant. Up to four vendors are allowed in the ramp at one time. The normal hourly fee will be charged if that number is exceeded.

Contract Cancellation

You may cancel your contract at any time. Contracts are not considered cancelled and refunds for accounts with credit balances will not be processed until the hangtag/keycard is received in our office.

- One easy way is online at: www.pts.umn.edu/contract-cancel.htm.
- Walk-in cancellations can be immediately processed by turning in your hangtag or keycard.
- Another method is to send an e-mail to parking@umn.edu. Please include your name, contract number, cancellation date and home address in your cancellation notice.

Citations

Campus parking enforcement is handled by the University of Minnesota Police Department. To contest a parking citation, call the number printed on the ticket or the university parking citation hotline at 612-626-4446.

Motorist Assistance

The Motorist Assistance Program (MAP) is FREE for legally parked PTS customers. MAP will unlock vehicles, give jump starts and change flat tires. MAP is available on the Twin Cities campus, Monday – Friday, 7 am - 10 pm. Service is not obtainable on official university holidays. MAP is not available at the hospital parking ramp on Delaware Street. To request assistance, call 612-626-PARK (7275).

PTS is committed to sustainability by maintaining and improving a comprehensive transportation system that reduces congestion, eases accessibility and enhances a friendly University community. We welcome questions and ideas. Contact us at parking@umn.edu or 612-626-7275.



University of Minnesota
300 Transportation and Safety Building
511 Washington Avenue SE
Minneapolis, MN 55455
www.pts.umn.edu