

# STAFF & FACULTY CONTRACT 2009-10 Parking Newsletter

**An Annual Update on your U of M Parking Contract.**

PTS is a self-supporting department. Your contract parking fees go directly to the operation of University parking facilities including daily maintenance; annual structural inspection and repairs; and state-of-the-art safety features, including security cameras, panic alarms and optimal lighting.

## Gopher Football & Its Impact on U

Staff and faculty will be able to use their parking contracts on gamedays, but not in the regular contract locations. There is no reciprocal parking privileges on gamedays.

On the seven gamedays, contract holders are required to park in the following locations:

- East Bank contract holders park in East River Road Garage
- West Bank contract holders park in the 21st Ave. Ramp
- St. Paul contract holders park in the Gortner Ave. Ramp

Please see the exemption process online at [www.pts.umn.edu/stadium.html](http://www.pts.umn.edu/stadium.html).

**IMPORTANT:** Vehicles **MUST** be out of the parking facilities **BEFORE MIDNIGHT** prior to gameday Saturdays. Any vehicles that are still in University lots, ramps and garages are subject to tag and tow. For example: on Friday, Sept. 11, all vehicles must be out of the Gopher Lot before midnight for the Saturday, Sept. 12th game.

## 2009 Home Football Games (7 Saturdays):

- September 12 vs Air Force @ 6 p.m.
- September 19 vs California @ 11 a.m.
- October 3 vs Wisconsin @ TBD
- October 10 vs Purdue @ 11 a.m.
- October 31 vs Michigan State @ 7 p.m.
- November 7 vs Illinois @ TBD
- November 14 vs South Dakota State @ TBD

## 2009-10 Contract Parking Rates

Effective October 1. No increase from last year. Rates are deducted from paychecks on a pre-tax basis determined by your filing status.

Lot	Full-time - \$65.50/month
	Evening - \$34.00/month
	Reserved - \$76.50/month
Ramp	Full-time - \$97.25/month
	Evening - \$74/month
	Reserved - \$108.25/month
Garages	Full-time - \$127.25/month
	Evening - \$97/month
	Reserved - \$138.25/month

Replacement Hangtag/Keycard: \$12

Replacement Transponders: \$25

## Hangtag Permits

A new permit is mailed to all hangtag contract holders. Please begin using it immediately by displaying the printed side facing out. Hangtags may be transferred to any vehicle you park at the university. Minnesota State law requires hangtags be removed while driving.

If you forget your hangtag permit, call the PTS office at 612-626-7275 immediately and request a "no-tag." For lost hangtags, you must come to our office to purchase a replacement.

## Keycards For Access

To avoid a forgotten keycard issue, consider purchasing a second keycard for a one-time, non-refundable fee of \$12 at our customer service desk (open Mon – Fri, 7 am – 5 pm).

If you forget your keycard, follow these steps:

1. Pull a ticket to enter your contract facility. If it does not have a ticket dispenser, call PTS customer service and a representative will direct you to an alternate facility for the day. Then follow Step 3.
2. Call PTS customer service at 612-626-7275 prior to exiting (as soon as possible is best) to inform the customer service representative.
3. Customer service will verify that your contract is active and give you a control number to write on the back of your ticket. Upon exiting the facility, hand the ticket to the parking attendant.

*Note: Cars parked in Lots C51, C55 and C58 after midnight will be towed at the owner's expense. No exceptions will be made.*

## Reserved Spaces

For your convenience, current full-time contract holders may purchase a reserved numbered stall, valid Mon - Fri, 6 am – 6 pm. Parking spaces are randomly assigned on a first-come, first-served basis. Departmental vehicles are also eligible.

Reserved spaces are available in the following facilities:

- Oak Street Ramp
- University Avenue Ramp
- Washington Avenue Ramp
- 19th Avenue Ramp
- 4th Street Ramp
- East River Road Garage
- 21st Avenue Ramp
- Gortner Avenue Ramp

## Reciprocal Parking

Staff and faculty with full-time parking contracts receive reciprocal parking privileges. This allows you to park in a specific location on a campus other than your assigned facility, if space is available. Each campus has a reciprocal parking facility (designated on the next page).

Reciprocal space is not guaranteed. When event rates are in effect or we need to accommodate a large group reservation, space availability is at the discretion of the parking attendant on duty. Evening contract patrons and departmental contracts are not eligible for reciprocal parking.

Reciprocal space is **NOT** available on football Saturdays.

## Special Reciprocal Parking

In certain instances, permits may be issued at locations not included in the regular reciprocal parking program. Special reciprocal permits are issued for teaching or research purposes. Please e-mail a request including the reason for the permit, days and times you need it, name of the building where you will be teaching, and your current contract information to [parking@umn.edu](mailto:parking@umn.edu).

These special permits are **NOT** valid on football Saturdays.

HANGTAG CONTRACT HOLDERS (not valid on gameday Saturdays)				
Display your hangtag as usual.				
Reciprocal Locations	My contract is on East Bank	My contract is on West Bank	My contract is on St. Paul	
<b>EAST BANK</b>				
Lot 33	Not available	Anytime	Anytime	
<b>WEST BANK</b>				
Lot C89	Anytime	Not available	Anytime	
West Bank Office Building (upper level)	Anytime	Anytime	Anytime	
<b>ST PAUL</b>				
Lot SC108	Monday - Friday, 6 a.m. - 11 p.m., fall and spring semesters only	Monday - Friday, 6 a.m. - 11 p.m., fall and spring semesters only	Not Available	
Lot SC175	Saturday and Sunday only, fall & spring semester	Saturday and Sunday only, fall & spring semester	Not Available	
Lot SC175	Summer, except during State Fair	Summer, except during State Fair	Not Available	
<b>COMO AREA</b>				
All Staff/Faculty contract holders can park in the Como area's Lot C66, EXCEPT during State Fair. Display your hangtag. NO OVERNIGHT PARKING.				

KEYCARD CONTRACT HOLDERS (not valid on gameday Saturdays)				
Use your keycard to gain entry to the facility.				
Reciprocal Locations	My contract is on East Bank	My contract is on West Bank	My contract is on St. Paul	
<b>EAST BANK</b>				
Fourth Street Ramp	Not available	Anytime	Anytime	
<b>WEST BANK</b>				
C86	Anytime	Not available	Anytime	
West Bank Office Building (lower levels)	Anytime	Anytime	Anytime	
<b>ST PAUL</b>				
Gortner Avenue Ramp	Anytime (except during State Fair)	Anytime (except during State Fair)	Not available	
<b>COMO AREA</b>				
All Staff/Faculty contract holders can park in the Como area's Lot C66, EXCEPT during State Fair. Call 612-626-7275 with your vehicle's license number - no hangtag or permit required. NO OVERNIGHT PARKING.				
<b>Additional Night/Weekend Privileges for Keycard Holders (not valid on gameday Saturdays)</b>				
Mon - Fri after 4:30 pm, all day Sat - Sun, and during official University holidays.				
<b>EAST BANK</b>				
East River Road Garage				
University Avenue Ramp				
Oak Street Ramp				
Washington Avenue Ramp				
Nolte Center Garage				
Fourth Street Ramp				
C51/C55/C58 - ONLY UNTIL MIDNIGHT				
<b>WEST BANK</b>				
19th Avenue Ramp				
21st Avenue Ramp				
West Bank Office Building (lower levels)				
C86				
C98				
<b>ST. PAUL</b>				
Gortner Avenue Ramp				

Metro Transit offers ride matching and the Guaranteed Ride Home Program to carpoolers. Visit [www.metrotransit.org](http://www.metrotransit.org) or call 651-602-1602.

## Contract Cancellation

You may cancel your contract at any time. Contracts are not considered cancelled and refunds for accounts with credit balances will not be processed until the hangtag/keycard is received in our office.

- One easy way is online at: [www.pts.umn.edu/contract-cancel.htm](http://www.pts.umn.edu/contract-cancel.htm) (10 day notice required)
- Walk-in cancellations can be immediately processed by turning in the hangtag or keycard.
- Another method is to send an e-mail to [parking@umn.edu](mailto:parking@umn.edu). Please include your name, contract number, cancellation date and home address in your cancellation notice.

You may drop off your hangtag/keycard with any parking attendant or contact customer service to request a postage-paid return envelope.

## Motorist Assistance

The Motorist Assistance Program (MAP) is FREE for legally parked PTS customers. Services offered include: unlocking vehicles, giving jump starts, changing flat tires and providing referrals on request. To request assistance, call 612-626-PARK (7275). MAP is available on the Twin Cities campus, Monday – Friday, 7 am - 10 pm. Service is not obtainable on official university holidays. MAP is not available at the hospital parking ramp on Delaware Street SE.

For service on university-owned vehicles, contact Fleet Services at 612-625-3033.

## Citations

Campus parking enforcement is handled by the U of M Police Department. To contest a parking citation, call the number printed on the ticket or the university parking citation hotline at 612-626-4446.

## Additional Parking Services

Visit us online at [pts.umn.edu](http://pts.umn.edu) to discover if these PTS parking services might be of interest to you.

- Occasional Use Parking Contract
- Zipcar
- Guest Validation Parking (VIP Stamp)
- Budget Charge Card
- Department Reservations

## University Vehicles

Own, lease or rent your official vehicle from Fleet Services. Choose from cars, minivans, 8 and 15 passenger vans, cargo vans, pickups, trucks and more. Call 612-625-3033 or go online to [www.pts.umn.edu](http://www.pts.umn.edu).

## Motorcycle Parking/Contracts

Motorcyclists are welcome in any public parking facility. In contract surface lots, university employees with an active contract may park a motorcycle in their assigned facility by adhering a free sticker obtained from PTS (the sticker is not valid at other posted motorcycle locations on campus). Motorcycle stickers are issued on an annual basis. Contract holders in facilities with keycard access must use their keycard to enter and exit. Park only in marked stalls.

Motorcycle parking contracts are available from PTS on a first-come, first-serve basis. Contracts are seasonal and are valid from April to November. The 2009 rate is \$14/month.

## Carpool Contracts

Staff/faculty members with a current parking contract can register as a carpool with PTS and receive a second hangtag or keycard (only one may be used at a time). Eligibility and names of carpoolers are verified and renewed annually. Carpool riders can only belong to one carpool. Carpool contracts are NOT transferable. To register, call or visit us online.

PTS is committed to sustainability by maintaining and improving a comprehensive transportation system that reduces congestion, eases accessibility and enhances a friendly University community. We welcome your questions and ideas. Contact us at [parking@umn.edu](mailto:parking@umn.edu) or 612-626-7275.