

Requester's Name: _____

Electronic Course Approvals (ECAS)

TWIN CITIES CAMPUS:

- Department *(Please list the desired Department Academic Orgs in the space provided below.)*
- College Dean *(Please list the desired Academic Groups [colleges] in the space provided below.)*
- Catalog Editing
- Grad School
- CCE Catalog Editing
- LE Course

DULUTH CAMPUS

- Department *(Please list the desired Department Academic Orgs in the space provided below.)*
- College Dean *(Please list the desired Academic Groups [colleges] in the space provided below.)*
- Catalog Editing
- VCAA *(Please list the desired Academic Orgs and Academic Groups in the space provided below.)*
- DL Grad School

MORRIS OR CROOKSTON CAMPUS

- Department/Division *(Please list the desired Academic Orgs in the space provided below.)*
- Curriculum Committee *(Please list the desired Academic Groups in the space provided below.)*
- Catalog Editing
- Campus Assembly

ROCHESTER CAMPUS:

- Department *(Please list the desired Department Academic Orgs in the space provided below.)*
- College Dean *(Please list the desired Academic Groups [colleges] in the space provided below.)*
- Catalog Editing
- Grad School
- CCE Catalog Editing
- LE Course

<p>Department Academic Orgs <i>(Enter the 3-digit department ID and the 5-digit department ID for your department (e.g., 446 and 10925 for the College of Liberal Arts). Please list them together below.</i></p> <p><i>The 3-digit department ID will allow you to access courses with an effective term of Summer 2008 or earlier. The 5-digit department ID will allow you to access courses with an effective term of Fall 2008 or later.</i></p>						
3-digit Department ID						
5-digit Department ID						

<p>Academic Groups <i>(a 4-character code for your department or college, e.g. TCLA for the College of Liberal Arts)</i></p>
