

Department of Biomedical Engineering
University of Minnesota

Guidelines for Report Format
BME 4710 Directed Research/ 4720 Directed Study

The final report submitted to your advisor should be approximately five pages in length per credit taken, including figures, and should be single-spaced.

The report needs to include:

Project Cover Sheet (page 2 of this document)

Summary

Background

Objectives

Materials and methods

Results

Discussion

Conclusions and future directions

References

This is a technical report and, therefore, should be written in third person. As an example the statement "The temperature was measured..." is preferable to "I measured the temperature..." The only exception is if someone else did some of the work, their contribution should be explicitly stated so that they get credit for their work.

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Project Cover Sheet

BME 4710 Directed Research/ 4720 Directed Study

Project Title

Student Name

Date Submitted

Advisor Name

Advisor's Signature

Date